

25th April 2023 – Meeting Tracker - FINAL

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
1.	Attendees, Apologies & Introductions				
	Present	Ross Henning (WC) Kirsty Rose (WC – Officer) Adrian Foster (WC) Kathryn MacDermid (WC) Clare Cape (WC) Mike Barber (Seagry PC) Laurence Cable (Chippenham Cycling Development Group) Lesley Palmer (Grittleton PC) Graham Worsnop (North Wraxall PC) Nic Puntis (WC) Diane Webb (Biddestone PC)			
	Apologies	Howard Greenman (WC) Liz Alstrom (WC) Alex Cooper (Chippenham TC) Anthea Kelsall (Biddestone PC) Nick Botterill (WC) Alex Hall (Kington St Michael PC) Graham Trickey (Kington Langley PC) David Arnup (WC – officer) Fiona Twisse (Kington St Michael PC)			

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2.	Notes of the last meeting (24th January 2023)				
		The minutes and recommendations of the previous meeting were to be considered at the Chippenham Area Board scheduled for the 13 th March 2023			
3.	Finance				
		<u>Financial position at 25th April 2023:</u> (a) 2023-24 allocation = £36,174 (b) 2022-23 carried forward = £30,946.49 (c) 2023-24 3 rd party Contributions = £3,987.50 (d) Total Budget for 2023-24 =£71,107.99 (a+b+c) (e) Existing commitments (incl. carry over schemes from 2022-23) = £35,158.00 (f) Current Balance = £35,949.99 (d-e)			
4.	Annual Dropped Kerbs Exercise				
4.1		Suggestions for dropped kerb sites for 21/22 to be put forward for consideration at next CATG meeting. 14/09/2021 <u>New Requests</u> Queen's Crescent (Cepen Park & Hunters Moon)	25/04/2023 The substantive bid was not accepted. The £12058 funding contribution remains allocated to dropped kerbs subject to LHFIFG confirmation for this funding.		

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		<ul style="list-style-type: none"> • Pathway from Carnarvon Close behind the cooperative • Windsor Close Junction • Clover Dean Junction • Farleigh Close Junction <p>There are a number of sites that are likely to be put forward as requests ahead of the next CATG meeting.</p> <p>Cllr Foster raised concerns that dropped kerbs are an important requirement to assist with accessibility and will be writing to Cllr McClelland to request additional funding. Also CATG may wish to consider a hierarchy of priorities for schemes based on safety and accessibility needs.</p> <p>CATG agreed a £6,000 allocation with a 25% contribution requested from Chippenham Town Council</p> <p>17/11/2021 Chippenham TC are collating dropped kerb requests to form a substantive bid. The parish councils are encouraged to put forward any dropped kerbs in their area for CATG consideration</p> <p>The dropped requests in the Queens Crescent area will be progressed with Ringway</p> <p>22/02/2022 CTC are compiling a list of dropped kerb requests in the town. Currently 42 locations.</p> <p>KR to seek guidance as to whether dropped kerbs in villages can be combined with town for substantive bid.</p> <p>19/04/2022</p>	<p>Funding has been awarded from GWR to provide the dropped kerbs at Marshall Street and Dover Street junctions with Loyalty Road and dropped kerbs at Ivy Road. LHFIG to write to GWR to pass on thanks for funding.</p> <p>The group may wish to consider phased delivery of the dropped kerbs on the master list.</p> <p>Correspondence ongoing with Cabinet Member regarding substantive bid and impact regarding equality act and impact.</p> <p>It was agreed to develop a route – prioritising primary schools, hospital/surgery and bus stops – for delivery of dropped kerbs with funding available. KR to circulate prior to next meeting.</p>		<p>AF</p> <p>KR</p>

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		<p>Allocation made to substantive bid for dropped kerb provision in Chippenham of £12,058.</p> <p>KR to review locations provided to assess feasibility</p> <p>26/07/2022 The group agreed to make a substantive bid as proposed but if unsuccessful, the contribution will be used to take a phased approach to delivery.</p> <p>List of dropped kerbs provided by CTC to be discussed at their meeting.</p> <p>Future dropped kerb priorities will be those in the villages</p> <p>04/10/2022 Substantive bid to proceed excluding dropped kerbs that have been provided already.</p>			
5.	Waiting Restrictions				
5.1	Waiting Restriction Review – Batch advert – Chippenham Town	The current list has been circulated and includes recent additions requested through LHFIG. A budget allocation for the advertisement cost is required.	<p>25/04/23 LHFIG to consider £2500 allocation to fund TRO advert costs.</p> <p>Funding agreed subject to town council contribution. To be progressed to advert.</p>		KR
6.	Major Maintenance				

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		01/06/2021 Major maintenance list for 2021/22 was included via email, but can also be found here: Highways Asset Management - Wiltshire Council	04/10/22 Highway maintenance programme 2021-2025 can be found here Highways Asset Management - Wiltshire Council		
7.	Priority One Schemes				
	<p>CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker:</p> <ul style="list-style-type: none"> • A summary will be retained • The entry will be “greyed out” to indicate scheme in progress and no further discussion is required at the CATG meeting unless otherwise indicated. • MR will provide updates • The item will be removed once the scheme has been implemented • A <u>maximum</u> of 5 LIVE priority 1 schemes to be progressed at any one time. 				
7.1	5827 – Installation of four sets of White Gates and associated improvements, Biddestone	24/01/23 Order issued to Ringway for outstanding works. Awaiting completion.	25/04/23 Ringway were unable to complete these works before the contract ended. A new order is being raised with Milestone for completion.	1	To note
7.2	6846 - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton	24/01/23 20mph speed limit report has been issued to Parish Council for consideration. The report recommends the introduction of a 20mph speed limit on Nettleton Road.	25/04/23 Awaiting update from parish council. Estimated cost of implementation is £5500. Funding to be considered once update received from parish council.	1.	PC

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			Detail design to be drawn up to facilitate investigation into alternative funding opportunities.		
7.6	4-20-4 B4039 Hillside Burton	24/01/23 Assessment report from Atkins being reviewed by KR and advice sought on recommendations from Wiltshire Police. Report to be circulated once review complete.	25/04/23 A recommendation has been made to extend the 30mph speed limit to include Hillside. The estimated cost of this is £3700 including the TRO cost. To be discussed at next meeting pending parish council update.	1.	PC
7.7	4-21-11 & 13 Upper Seagry	24/01/23 Seagry Primary School have submitted a TAOSJ application. The advisory 20mph speed limit is to be taken forward under this. A road safety visit was carried out to observe school drop off. Report to be circulated.	25/04/23 The advisory 20mph limit is to be funded by TAOSJ and installed during 23/24 financial year. Improvements to pedestrian warning signing on Henn Lane has been recommended at an estimated cost of £1000. Improvements at 3 entrances to village recommended at £4000 for signing and road marking per gateway (£12,000 total). Village gates may also be provided at an additional £1000 per gate.	1.	

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			Parish Council would like to be provided with details around what traffic calming features may be needed to create a 20mph zone.		KR
7.8	4-21-18 A350 to A420 Bumpers Farm roundabout to B4039 Yatton Keynell slip road turning	<p>Excessive speeds creating significant highway safety issues. Attached letter refers</p> <p>Reduction in speed limit from the western approach to the slip road on the A420 to slow traffic and to reduce speeds at Allington crossroads and onwards to Bumpers Farm roundabout. Attached letter refers.</p> <p>14/09/21 Group agreed a speed limit assessment would be appropriate and would like to see this extend further along the A420 to the boundary. North Wraxall and Chippenham Without Parish Councils to be approached to consider a 25% contribution (£625) of the £2500 assessment cost.</p> <p>17/11/2021 PC contributions agreed. KR to order speed limit assessment with Atkins. £2500 total - £625 NWPC, £625 CWPC, £1250 CATG.</p> <p>22/02/22 Assessment to be undertake in 2022/23 financial year.</p> <p>To be moved to priority 1.</p> <p>26/07/22 Atkins to undertake speed limit assessment.</p>	<p>25/04/23 KR preparing report in line with new adopted speed limit review process. To be circulated upon completion – likely to be mid to end of May.</p> <p>KR to discuss with major projects team in light of changes on A350 in this area.</p>	1	KR

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		<p>KR has provided additional background information to Atkins regarding parish council concerns to feed into review process.</p> <p>PC would like to see Atkins assessment before it is finalised to allow feedback into the process.</p> <p>04/10/22 Awaiting completion of Atkins assessment.</p> <p>24/01/23 Atkins assessment circulated and parish council comments received. KR to review before final report is issued.</p>			
7.9	Kington St Michael – Advisory Crossing	<p>24/01/23 Works pack being prepared. Construction in 2023/24 financial year</p>	<p>25/04/23 Construction to commence 2nd May 2023.</p>	1.	To note
8.	Priority Two / Pending Schemes				
8.1	5753 - Replace informal crossing points with zebra crossings Queens Crescent, Chippenham	<p>24/01/23 School currently updating travel plan. School travel plan advisor details have been provided to the school for assistance.</p>	<p>25/04/23 To be removed from list.</p>	2	To note
8.2	4-20-3 Hardenhuish Avenue Chippenham	<p>24/01/23 Site meeting held. Cllrs to letter drop residents to identify issues and concerns.</p>	<p>25/04/23 Cllr MacDermid and town councillors to canvas residents.</p>	2.	KM
8.3	4-20-7 Bristol Road, Chippenham	<p><i>Request for formal crossing (Puffin / Zebra) by the entrance to Lidl Store. https://www.google.co.uk/maps/</i></p>	<p>25/04/23</p>		

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		<p>24/01/23 KR explained that having reviewed the pedestrian assessment further, a formal crossing near Lidl can be recommended. The likely cost being in the region of £80,000. This would be a substantive bid.</p> <p>The group asked that consideration continue to be given to a reduction in speed limit to 30mph. Discussion also took place around the provision of a crossing at Hathaway medical centre. It was agreed to investigate improvements to the refuge island.</p>	<p>Revised report circulated with note tracker recommending signal-controlled crossing.</p> <p>LHFIG to consider funding detailed design at estimated cost of £20,000.</p> <p>The group remain keen to see 30mph speed limit on Bristol Road.</p> <p>KR is to discuss with major projects team to determine if any scope for additional funding and how the changes at Bumpers Farm may impact this.</p> <p>Cllrs to approach schools to update travel plans to potentially apply for funding through TAOSJ.</p>		<p>KR</p> <p>KM / NP</p>
8.4	4-20-11 Fairfoot Close to Gascelyn Close	<p>Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery.</p> <p>19/04/2022 KR provided required width information for land to Laura Gosling</p> <p>26/07/22 Initial discussions with Greensquare re: land are encouraging. KR to continue discussions with legal team.</p> <p>04/10/22</p>	<p>25/04/23 Land purchase is progressing. Design work to take place once resource is available.</p>	2	KR

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		Greensquare are in favour of selling land to WC for this scheme at a small cost. It has been agreed that the cost of this, and legal fees, will be covered centrally at no cost to LHFIG. Design work can now progress. Site meeting to be set up.			
8.5	4-20-12 Baydons Lane to Long Close	Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery. 04/10/22 No update	25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.	2.	<i>To note</i>
8.6	4-21-1 Shared Use Path – Island Park	Laura Gosling is looking into feasibility of some widening and signing in this area already. To be progressed by Sustainable Transport for further discussion.	25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.	2	<i>To note</i>
8.7	4-21-9 Abbeyfield School	24/01/23 Signing ordered and awaiting installation. Pedestrian crossing data received. KR to complete and circulate assessment.	25/04/23 Order re-issued to Milestone for sign install as not completed by Ringway. Report circulated with note tracker. Recommendations for waiting restrictions, informal crossing improvements and extension of speed limit. Estimated costs are: <ul style="list-style-type: none"> Enhanced informal crossing £3000 Waiting restriction install (following advert) £600 	2	

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			<ul style="list-style-type: none"> • Extension of speed limit - £3500 • Removal of existing dropped kerb £1000 <p>The group asked that KR discuss with highways development control as to potential to include within school planning application.</p> <p>No funding agreed although the waiting restrictions will be advertised as part of the wider review.</p>		<p>KR</p> <p>To note</p>
8.8	4-21-10 West Dunley Fosseway/C86, Grittleton	<p>24/01/23</p> <p>Further review undertaken of extended area. In addition to the previous recommendations, it is recommended to install 2 x Double bend / For ½ mile signs, 2 x Chevrons and paint 2 x SLOWs on the carriageway. The total for all works, including traffic management, is £6000.</p> <p>PC to consider and confirm contribution.</p>	<p>25/04/23</p> <p>PC have confirmed contribution of £1800. LHFIG to consider allocation of remaining £4200.</p> <p>Funding agreed. To progress to implementation</p>	2	KR
8.9	4-21-14 Lowden Grass Verges	<p>24/01/23</p> <p>Awaiting installation.</p>	<p>25/04/23</p> <p>Deadline for completion in mind-June</p>	2	DA
8.10	4-21-21 Hill Corner Road, Chippenham	<p>The junction of Hill Corner Road (HCR) has become increasingly dangerous, not only for the fellow driver but for the pedestrians and the local wildlife too! Since the Birds Marsh development has sprung up there has been a huge uptake in traffic, plus cars heading down the steep hill towards the HCR junction are usually traveling far too fast which has resulted in several cars crashing through</p>	<p>24/01/23</p> <p>To be reviewed in Summer 2023 once new patterns are established following road opening.</p>	2	

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		<p>the Tale of Spice car park and demolishing the fence and telecoms units. It won't be long before a serious accident will happen which may result in an injury or worse, death.</p> <p>HCR/Malmesbury Road junction should be 'widened' to allow vehicles that are turning into HCR from the steep hill side of Malmesbury Road to turn safely without hitting other vehicles that are stood waiting to get out. If a 'small' roundabout was added at this junction, then this would help to make drivers 'slow down' to this point and help to reduce the issues with pedestrians crossing over the road by moving the current traffic island in the centre of the new widened part and a path added on the opposite side to allow pedestrians to be able to cross the road safely.</p>	<p>Cllr MacDermid is meeting David Lear and will raise issues with Hill Corner Road and issues relating to Birds Marsh development.</p> <p>Reports that link road not being used as much as expected due to collisions at Malmesbury road roundabout. KM to report back to next meeting re outcome of discussions with highways development control.</p>		KM
8.11	4-21-22 Saxon Street, Chippenham	<p>24/01/23 Awaiting confirmation of street nameplate requirement from TC.</p> <p>Waiting restrictions to be included as part of batch of restrictions to be advertised</p>	<p>25/04/23 Awaiting confirmation from TC re street nameplate.</p>	2	CTC
8.12	4-20-1 A429 Stanton St Quintin – request for pedestrian crossing	<p>24/01/23 KR to circulate report once complete.</p>	<p>25/04/23 Report being prepared however the need for improvements has been highlighted to development control and the following statement provided:</p> <p><i>“Wiltshire Council Spatial Planning Team are assessing opportunities for further employment near to J17 as part of the Local Plan</i></p>	2	KR To note

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			<i>Review. Should these opportunities be progressed for formal allocation, then the Highway Authority will seek to sustainably link these new developments with existing settlements such as Stanton St Quinton”</i>		
8.13	4-22-2 Roundwood View, Christian Malford	24/01/23 Installation to take place in 2023/24 financial year as contractor is fully programmed until end of March.	25/04/23 Construction works complete. Item to be removed from note tracker.	2.	To note
8.14	4-22-4 C86 Yatton Keynell to Grittleton (Hazard Marker Posts)	24/01/23 Awaiting installation.	25/04/23 Expected to be complete mid-June.	2.	DA
8.15	4-22-6 Primrose Way, Chippenham – Street nameplate	24/01/23 Funding from TC confirmed. Street nameplate to be ordered for installation next financial year.	25/04/23 Awaiting installation.	2.	Local Highways
8.16	4-22-7 Malmesbury Road, Chippenham – Crossing nr St Pauls Church	24/01/23 Changes to belisha beacon to increase visibility are estimated to be in the region of £3000. To be considered for funding. Road markings to be put on list for refreshing.	25/04/23 LHFIG and TC to consider funding (£3000) On hold for time being due to funding constraints.	2	To note
8.18	4-22-8 Forest Lane Pewsham – amendments to bollards.	24/01/23 Removal and replacement of bollards is appropriate. Needs approval from RoW team. Cost estimate £1000. Confirmation of contribution from the TC is required.	25/04/23 Funding contribution from CTC confirmed. Order to be issued.	2.	KR
8.19	4-22-9 Hardenhuish Lane to Stainers Way, Chippenham	24/01/23	25/04/23	2.	CTC

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		Removal of barrier and replacement with bollard appropriate. Cost estimate £750. Confirmation of contribution from the TC is required.	Awaiting confirmation of funding from CTC. To be tabled at next PET meeting.		
8.20	4-22-10 Hardenhuish Lane, Chippenham – refuge island	24/01/23 Ongoing. KR to review	25/04/23 There is no scope to widen the existing refuge. Alterations could be made to remove this and provide a build-out however this is likely to meet with local concern. It was agreed that retaining the island but moving lighting column from within centre of island would be appropriate. To be included in TAOSJ discussions with the schools.	2.	KM / NP
8.21	4-22-12 Waters Edge/Pewsham Way	24/01/23 Recommendation is to increase distance between barriers rather than removal or replacement. Cost estimate £500 Confirmation of contribution from TC is required.	25/04/23 Funding contribution from CTC confirmed. Order to be issued. Cllr Cape highlighted that a toucan crossing is likely to be required in future due to increased use of this area.	2.	KR
8.22	4-22-13 A350 Plough Crossroads, Kington Langley – request for pedestrian crossing facility.	24/01/23 Atkins traffic signals do not recommend changes to intergreen timings to facilitate crossing as due to the technology used, this could increase conflict between pedestrians and vehicles.	25/04/23 Awaiting update from Atkins. KR to provide as soon as available.	2.	Atkins/KR

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		<p>Atkins are to investigate the feasibility of providing a dedicated crossing although it is acknowledged that this will not be compliant with recommended standards.</p> <p>Awaiting outcome of Atkins review.</p>			
8.23	4-22-14 Minster Way Chippenham - amendments to shared use path	<p>24/01/23 Tarmac area of verge and replace sign as requested. Cost estimate £2000. Contribution from TC to be confirmed.</p>	<p>25/04/23 Funding contribution from CTC confirmed. Order to be issued. Construction expected in June.</p>	2.	<i>To note</i>
8.24	4-22-15 Hungerdown Lane, Chippenham – amendments to shared use path at junction	<p>24/01/23 Ongoing. KR to review</p>	<p>25/04/23 No update. Still on list – design and cost estimate to be prepared.</p>	2.	<i>KR</i>
8.25	4-21-28 C164 Giddeahall to Upper Caste Combe & C179 West Yatton Lane from Yatton Keynell	<p>The C164 is being used by vehicles which are ignoring the weight limit and current advisory signs. This results in vehicles becoming stuck between two walls in West Yatton and damage to private property.</p> <p>The current signage is inconsistent being different at either end of the C164 & on C179.</p> <p>24/01/23 Awaiting confirmation of contribution from Parish Councils. LHFIG to consider funding at next meeting if parish contributions confirmed.</p>	<p>25/04/23 Estimate for proposed signing £2800. Requires approval from YKPC and CCPC.</p> <p>Funding contributions from parish councils to be confirmed. Funding from LHFIG to be agreed at next meeting.</p>	2	<i>PC</i>
8.26	4-22-11 Malmesbury Road Roundabout - Crossings	<p>Request for crossing provision at Malmesbury Road roundabout. Please see redacted request form.</p> <p>It was suggested that the crossing provision and issues with developer installations be brought up at full council.</p>	<p>25/04/23 The provision of a crossing at this location will need to be incorporated with the existing traffic signals and as</p>	2.	<i>KR</i>

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		24/01/23 KR to review.	such is a scheme likely to be outside of the LHFIG scope. It is recommended this is highlighted within the LCWIP. KR to investigate if Capability Funding available for this.		
8.27	4-22-16 Grittleton Rd/John Aubrey Close – Yatton Keynell – Dropped Kerbs	24/01/23 Dropped kerbs are feasible. Cost estimate £2000. Parish Council to consider contribution.	25/04/23 Parish Council contribution agreed at £600. LHFIG to consider funding remaining £1400. Funding agreed. To progress to implementation.	2.	KR/DA
8.28	4-22-17 Railings replacement, Slaughterford	24/01/23 LHFIG are minded to provide funding however a formal quote is to be provided by the Parish Council for the works. Parish Council contribution is also required.	25/04/23 Quote provided by parish council £7,258.72. Request for funding by £5081 made to LHFIG. Low funding priority for group – would like parish council to consider alternative funding sources. Funding not allocated at this stage but will revisit if other funding sources are not available. List of alternative funding sources to be developed and sent to parish councils.	2.	BPC

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8.29	4-22-18 Seagry Road, Sutton Benger	24/01/23 LHFIG support investigation of traffic calming on Seagry Road. KR to review.	25/04/23 Traffic survey requested to provide data on existing speed and traffic profile.	2.	
8.30	4-22-19 Pewsham Estate – dropped kerbs.	24/01/23 LHFIG support request. KR to review request and contact resident for more information regarding locations	25/04/23 Need information regarding locations of dropped kerbs. Cllr Cape to follow up with resident to see if locations have been identified. These locations are on a route to and from school.	2.	CC
9	New Requests submitted since the last meeting				
9.1	4-23-3 Saltersford Lane, Chippenham	Request for permanent closure to traffic of Saltersford Lane or provision of traffic calming and reduction of speed limit to 30mph for reasons of pedestrian safety. It should be noted that a planning application impacting Saltersford Lane with associated highway proposals is under consideration.	25/04/23 It was agreed that this would be sent to HDC officer dealing with this planning application.		KR
9.2	4-23-4 Marshfield Road, Chippenham	Dangerous driving has been increasing over the years which creates higher levels of risk to all road users and residents. Drivers have been observed to accelerate hard when joining from the Ivy Lane direction but then have to take evasive action due to traffic obstructions (poor design). The section of road appears as two lanes but the road is not wide enough. With increased congestion from the recently introduced New Road traffic scheme stationary traffic in the right lane drivers are forced to make changes at speed due to vehicle obstructions.	25/04/23 KR to arrange site visit and review. It was highlighted that this area is within the LCWIP – one scheme requested is a scheme along Marshfield Rd into town centre.		KR

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		<p>1 - An updated safety assessment of Marshfield Road is needed.</p> <p>2 - Review the impact of recent changes to traffic management on adjoining roads.</p> <p>3 - Review road design/markings/signage.</p> <p>4 - Reduction of speed limit to 20-mph</p> <p>5 - Traffic assessment for best solution.</p>	<p>KR to speak to Mike Crook, Sustainable Transport.</p>		
9.3	4-23-5 Burleaze, Chippenham	<p>Burleaze is an area of Chippenham with a larger elderly demographic. Wiltshire Council have commissioned the resurfacing of the highway, but the footpaths in the area will remain in a poor state of repair. This issue is exacerbated through the fact that the footpaths are used by a more elderly demographic, increasing the risk of serious trips and falls which can often have a devastating impact on people's independence and mobility.</p> <p>I would like to see our LHFIG prioritise resurfacing the footpaths in this area. If the cost is deemed to be prohibitive, I would be grateful if the LHFIG group would consider submitting a bid for funding from the centrally held substantive funds. However the group finds the funds, I hope you will agree that the risk to our more elderly neighbours should not be deemed acceptable.</p>	<p>25/04/23</p> <p>Cllr Henning to speak to residents. DA has reviewed and condition is reasonable and there are many others that are worse in the local area requiring prioritisation.</p> <p>No further action by LHFIG at this time.</p>		<i>To note</i>
9.4	4-23-6 North Wraxall	<p>A maintenance survey has been completed and identified issues with regard to highway signage. The hamlet of North Wraxall has financial provisions which they would like to use to upgrade highway signs in their hamlet.</p> <p>We would like Wiltshire Council (WC), Highways department to accept the works, identified on the attached schedule. We would like WCC to price the works attributing each amount between the residents fund and WC.</p>	<p>25/04/23</p> <p>Spreadsheet provided with ballpark costs added by KR. Estimate £11,000 for completion of all requests.</p> <p>KR to provide list with costs to Graham Worsnop. To progress with programme of new sign installation in</p>		<i>KR</i>

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			conjunction with parish council.		
9.5	4-23-8 Market Place, Chippenham	<p>Chippenham Town Council has aspirations to maximise the potential of the Market Place by creating a pleasant and safe environment for the public enjoy, installing improved street furniture, wooden planters including street trees and supporting future events. Money for these projects are currently being funded by Wiltshire Council via the Wiltshire Towns Programme.</p> <p>There are currently two official disabled parking bays in front of the Museum, and officers would seek to investigate options with Wiltshire Highways to increase disabled parking capacity near the existing taxi rank.</p> <p>For Wiltshire Council officers to investigate what measures could be put in place / changes to the current traffic regulations made to create a more friendly pedestrianised space whilst allowing access to the small car park and deliveries to businesses only. No more using this public space as a car park</p>	<p>25/04/23 KR to review options with town council officers. Possible to include TRO with wider review.</p>		KR
9.6	4-23-10 Hill Corner Road, Chippenham	<p>Hill Corner Road is a busy road, with uneven pavements and very few streetlights. As the Birds Marsh view development is being built, more and more pedestrians are using the road to access the rest of Chippenham, and a large number of schoolchildren heading to Hardenhuish and Sheldon too. Part of the road and pavement has been resurfaced, but not all of it. Artic lorries also use the Road but don't fit, so they mount the pavement (causing all the damage the resurfacing is fixing).</p> <p>More streetlights, bigger and more speed limit signs, the rest of the road and pavement resurfaced all the way to the B4069, traffic calming measures (like in London Road)</p>	<p>25/04/23 Some footway resurfacing complete. KR to check if any further surfacing – footway or carriageway – is planned.</p> <p>The group asked that this be combined with the other Hill Corner Road issue and be set aside for future review.</p> <p>LC suggested a potential point closure should be</p>		

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			considered to alleviate the issues on Hill Corner Road.		
9.7	4-23-11 Stanton St Quintin	Request for signing to deter use of route through SSQ village as an alternative route when M4 is closed. Also request unsuitable for HGV signing and assistance to have the route shown as unsuitable for diverted vehicles on google maps.	25/04/23 LHFIG to write to Michelle Donelan to ask for assistance with changes to google algorithm for directing SAT NAV.		RH
9.8	4-23-12 Langley Road, Chippenham	<p>Cars continually park in front of our driveway over the end of the dropped curb. This creates an additional hazard when trying to exit our driveway. Our property is lower than the road itself so at the best of time it's hard to see what's coming down Langley Road (inward bound). When drivers choose to squeeze their car into a 'too small' space that may be left outside our house the vehicle creates a problematic sight hazard; we have had a few near misses when turning onto the road. This issue is exacerbated by speeding cars (which is another issue).</p> <p>Could a small section (suggest 2ft) of double yellow lines painted on the left of our driveway (as you look at it) to 'remind' people it is illegal to park over dropped curb. Small expense to WC , big help to us.</p> <p>The Town Council has been made aware that the applicant has been advised that a white "H-bar" marking may be more appropriate in this instance. The Town Council endorses this solution, subject to the above comments.</p>	25/04/23 It was agreed that a H bar access protection marking would be provided. Waiting restrictions are not supported.		To note
9.9	4-23-13 Fallow Field Close/Foxgrove/Footpath CHIP115	Six of the footways leading from quiet residential streets to footpath CHIP115 (3x from Fallow Field Close, 3x from Foxgrove) have chicane barriers on them.	25/04/23 To be discussed at next meeting.		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>As the paths lead on one side to footpaths, and on the other to the ends of quiet residential cul de sacs, I am unsure whether these barriers are performing any safety purpose. It is possible they were installed to prevent moped/motorcycle access to CHIP115. However, there are various other points along CHIP115 where access is possible without needing to negotiate chicane barriers. All six barriers may prevent disabled people from accessing CHIP115, and may therefore be illegal under the Equality Act 2010. They also massively hinder those using pushchairs.</p> <p>Please can these six barriers be removed, and if vehicle access needs to be prevented, white, reflective bollards be installed instead, ensuring sufficient clear space is maintained to enable those using mobility aids to pass through unhindered?</p>			
9.10	Bath Road, Chippenham	<p>As part of the recent granting of planning permission for the Rontec Esso petrol station on Bath Road at Patterdown roundabout, the applicant agreed to transfer a 1m-wide strip of land across the site frontage to Wiltshire Council, for the purpose of creating a future shared-use footway/cycleway across the site. This will enable the shared-use path that currently ends at the tunnel under the railway, to be extended across Brunel Court and the petrol station frontage, to link to bridleway CHIP7, which leads towards Ladyfield Road and Kingsley Park. There are also aspirations to continue the cycleway along Bath Road towards the hospital, with this route being one of the priority routes identified in the emerging Chippenham Local Cycling and Walking Infrastructure Plan (LCWIP).</p> <p>Works now need to be undertaken to design and deliver this scheme</p>	<p>25/04/23 KR and Laurence to arrange site meeting. Design resource is required. KR to discuss with Sustainable Transport.</p>		KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
9.11	Cycle Parking Chippenham	<p>The Chippenham Cycle Network Development Group has been awarded funds from the Chippenham Town Council's Climate and Ecological Emergency Fund, to fund the installation of more cycle parking in the town.</p> <p>This is a request for inclusion at LHFIG to allocate engineering resource to progress installation.</p>	<p>25/04/23 Funding available through CNDG. Needs design allocation and would like to see if any match funding from LHFIG (£1750). This was agreed subject to being ratified at area board.</p> <p>Site visit needed.</p>		Area Board
9.12	Parking Restrictions at access to cycle routes, Chippenham	<p>Request for no loading and no parking at any time restrictions at the following locations:</p> <ol style="list-style-type: none"> 1. Little Down - where cycleway to Parliament Street will come out (also a turning head) 2. Derriads Lane – southern-most end, where path from Drake Crescent rejoins carriageway (also a turning head) 3. Evans Close - where cycleway from B4069 rejoins carriageway (also a turning head) 4. Bumpers Way – on west side of carriageway where dropped kerb access to bridleway CHIP33 is provided 5. Vincients Road – on east side of carriageway where dropped kerb access to footpath CHIP33 is provided 6. Sarum Road – on south side of carriageway where dropped kerb access to cycleway through Levi's Park is provided 7. King Henry Drive – on north side of carriageway where cycleway from Pewsham park exits – kerb here will be dropped to provide flush access to cycleway2 8. Blackwellhams – at southern-most end, where cycle path to Westmead Open Space rejoins carriageway (also a turning head) 9. Hardens Mead – at western end, where cycle path from Long Close comes out 	<p>25/04/23 To be included with batch of restrictions for review.</p>		To note

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		10. Hardens Mead – at eastern end, where cycle path from Hardens Lane and London Road comes out 11. Southmead – on west side of carriageway on corner with spur road, outside number 112 (footway dropped kerb)			
9.13	Hungerdown Lane/Folly Crossroads, Chippenham	Request for formal crossing closer to Folly crossroads on Hungerdown Lane to be on the desire line for pedestrians, cyclists etc.	25/04/23 Concerns about the impact of an additional crossing in this area were discussed, with it being raised that should a further formal crossing point be included, full signalisation of the junction may be appropriate. The group did not agree to progress this at this time.		To note
9.14	Various bridleways, Chippenham	Request for signing at bridleways listed below to make it clear that cycling is permitted. <ul style="list-style-type: none"> • CHIP7 – Bath Road through to Kingsley Park (linking to CHIP35) • CHIP35 – Hungerdown Lane to Kingsley Park (linking to CHIP7) • CHIP33 – Lords Mead to Bumpers Farm Industrial Estate • CHIW20 – Bridge over A350 at Frogwell • CHIP40 – Forest Lane to Pewsham Way 	25/04/23 Estimate for cost for signing changes to be prepared.		KR
10	AOB –				
10.1					

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
	Funding Allocations made at this meeting				
11.	5.1	Waiting Restriction Review – Chippenham (TRO) £2500 (£1750 LHFIG/£750 CTC to be confirmed)			
	7.5	C151 Ford – Road Marking and Signs £3,000 (£2,100 LHFIG / £900 PC to be confirmed)			
	8.8	C86 West Dunley bends £6,000 (£4,200 LHFIG/ £1800 PC)			
	8.27	Yatton Keynell John Aubrey Close Dropped Kerbs £2000 (£1,400 LHFIG/ £600 PC)			
	9.11	Cycle Parking Chippenham £1750 LHFIG			
12.	Date of Next Meeting - 6th July 10am				

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£24,749**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

